Job description of Development Manager & Mentor

Development Manager	AriefAdinoto	Focus on Professional Members
Development Manager	Erin Kate Maitland	Focus on Student Members

Development Manager's Job Description:

1. Get information about BC progress from Work Group Mentors as the inputs for strategic development plan.
2. Discuss with the Mentors about ideas to be proposed as program.
3. Discuss with the BCIO Management and APCC Coordinators to finalize the proposed ideas to be a decision.
4. Lead the implementation of program.

2015 – 2016 BC WORK GROUPS & MENTORS

BC Work Groups will be reshuffled every year during the PA Camp (APCC).

	Mentor	Kazi Bushra Ahmed Tithi
1	Hong Kong	
2	Cambodia	
3	Thailand	
4	Ipoh	
5	Philippines	
6	Maldives	
7	Korea (non-PA)	
8	Kiribati (non-PA)	
9	Brunei (non- BC)	
10	N. Mariana (non-BC)	

	Mentor	Loreen Raju
1	Bhutan	
2	Sri Lanka	
3	Taiwan	
4	Nepal	
5	Japan	
6	Cook Islands	
7	New Caledonia	
8	Jiangsu (non PA)	
9	Busan, Korea (non-BC)	
10	Palau (non-BC)	

	Mentor	Nidhi Devendra Parekh
1	Indonesia	
2	Russia	
3	Tonga	
4	Hawaii	
5	Laos	
6	Fiji	
7	Solomon Islands (non-PA)	
8	Singapore (non-PA)	
9	Guangzhou (non-BC)	
10	Samoa (non-BC)	

	Mentor	Kasun Geethanga Gunasekara
1	Australia	
2	Malaysia	
3	India	
4	Tahiti	
5	Papua New Guinea	
6	Vanuatu	
7	Mongolia (non-PA)	
8	Oakland (non-PA)	
9	Guam (non- BC)	
10.	Tuvalu (non-BC)	

	Mentor	Ashima Agarwal
1	Bangladesh	
2	Pakistan	
3	Myanmar	
4	Vietnam	
5	Atlanta	
6	New Zealand	
7	Dalian (non-PA)	
8	China (non-PA)	
9	Micronesia (non-BC)	

Criteria of Mentor's Assignment:

- Each mentor is assigned to a Work Group in which his/her BC is not a member.

Mentor's Job Description:

1. Get information about BC progress from the Presidents/Representatives as the inputs for development plan.
2. Gather and discuss with the Presidents about ideas to improve BC/BCIO/APCC.
3. Discuss with the BCIO Managers to converge the proposed ideas of improvement.
4. Interpret the program/plan from BCIO Management to support and advise BCs in their respective Work Group for its implementation.
5. Motivate BC Presidents to act according to the action plan, and offer solution for any problem.

*Job Description for Managers and Mentors are adjustable, following the organization development progress.